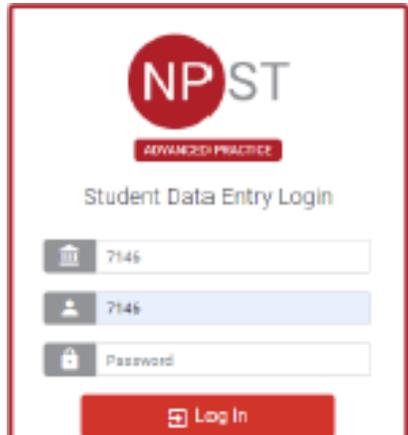


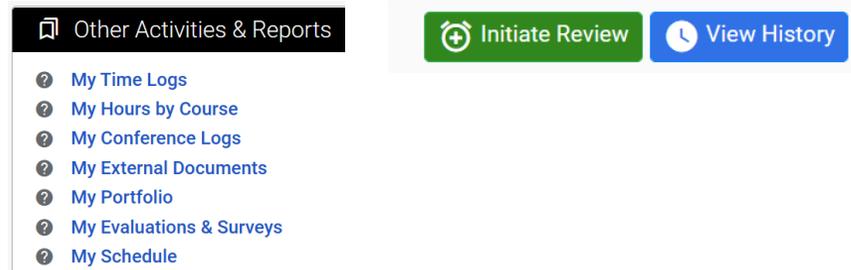
Instructions for: NP-DNP Preceptor Feedback Form

(Recommended to use Laptop/Desktop)

Step 1: Log into Typhon using your student login information (www.typhongroup.net)



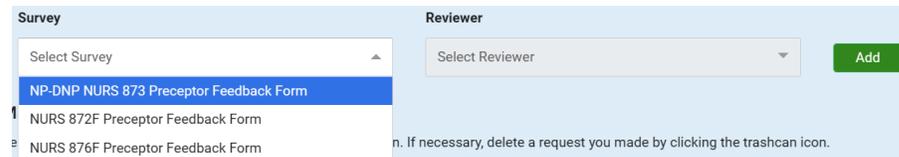
Step 2: On the left-hand side, under "Other Activities & Reports", select "My Evaluations & Surveys". Then, on the right-hand side, select the green button "Initiate Review".



This is used for the Mid-Term and Final evaluations:

In the "Survey" box, select the course you are currently taking. In the "Reviewer" box, select your preceptor. Click on "Add." A dialog box will appear on screen, then select "I Agree." The preceptor will receive an email notification from Typhon each time this is initiated.

*Note: If you do not find your preceptor, email Dr. Susan Maynard at seg118@psu.edu. The Preceptor Agreement Form may not have been signed.



Step 3: Student Review of Feedback

Once the preceptor completes the evaluation, you will be notified. You can access the completed evaluation by logging into Typhon . On the left-hand side, under "Other Activities & Reports", select "My Evaluations & Surveys". Then, on the right-hand side, select the blue button "View History".

Click on the blue box "View" next to the evaluation you'd like to view. then click on "Add/Edit Your Comments".

You MUST write a comment as "Reviewed - (Full Student Name)." The evaluations can be downloaded, by selecting "Export" [top right] > "PDF" > "Export."



PennState
Ross and Carol Nese
College of Nursing