

Title of Activity: \_\_\_\_\_

Identified Gap(s): \_\_\_\_\_

Description of current state: \_\_\_\_\_

Description of desired/achievable state: \_\_\_\_\_

Gap to be addressed by this activity: \_\_\_\_\_ Knowledge \_\_\_\_\_ Skills \_\_\_\_\_ Practice \_\_\_\_\_ Other: Describe \_\_\_\_\_

Learning Outcome (s) for this activity as a result of participating in the activity:

\_\_\_\_\_  
 \_\_\_\_\_

Select all that apply:  Nursing Professional Development  Patient Outcome  Other: Describe \_\_\_\_\_

<b>CONTENT (Topics)</b> <i>Provide an outline of the content</i>	<b>TIME</b> <i>Approximate time required for content delivery and/or participation in the activity</i>	<b>PRESENTER/ AUTHOR</b> <i>List the Author</i>	<b>LEARNER ENGAGEMENT STRATEGIES</b> <i>List the learner engagement strategies to be used by Faculty, Presenters, Authors (note: PowerPoint and lecture by themselves are not learner engagement strategies)</i>

List the evidence-based references used for developing this educational activity:

**If Live:**

Note: Time spent evaluating the learning activity may be included in the total time when calculating contact hours.

Total Minutes \_\_\_\_ divided by 60= \_\_\_\_ contact hour(s)

**If Enduring:**

Method of calculating contact hours:

\_\_\_\_ Pilot Study \_\_\_\_\_ Mergener formula \_\_\_\_\_ Historical Data \_\_\_\_\_ Complexity of Content \_\_\_\_\_ Other: Describe \_\_\_\_\_

Number of Contact Hours to be awarded: \_\_\_\_\_

---

Completed By: Name and Credentials

---

Date